

Blanco County South Library District

Board of Trustees Meeting

Blanco Library Conference Room

Tuesday, August 11, 2020

9:30 A.M.

Call to Order

Meeting was called to order at 9:30a.m. Attendees were Nancy Cline, Millie Jones, Mark Gentry, Crystal Spybuck, Brian Fields, Pat Clewell & Andrea Whitesides

Public Comments – none

A motion was made, seconded and passed to approve the July 14, 2020 minutes.

Unfinished Business:

1. Re opening of the Library – As of this date, the library will continue to be open on Tuesday and Friday at designated times. Crystal will confer with Brian and Kee and then decide if copy's and faxes will be added to the library services. If so, Crystal will add it to our website, Facebook page and the local newspaper.
2. Revision of policy on collection development – Crystal and Brian presented the revised Policy No. 2.10, Collection Policy, Collection Selection for approval. A motion was made to approve said revision, seconded, and passed.
3. Summer reading program wrap-up – Brian reported there were 27 participants in this years SRP.
4. Re-visit R.B. Digital audiobooks – Crystal will reallocate \$500 of the \$2000, already approved, to Overdrive Advantage Account. This will make any item she adds there accessible exclusively to our patrons. Since the pandemic, our Overdrive numbers have steadily increased.
5. Follow up on staff evaluations – All evaluations have been completed. Brian brought up the inequality of holidays between Crystal and himself. After much discussion, a motion was made, seconded and passed to give Brian 1 extra day off to be determined between Crystal and Brian. This will be addressed every fiscal year.

New Business

1. Organization Chart – Crystal did a good job making the organizational chart for the library. A copy is to be put in each board's binder.
2. Blanco Library, Inc. Reports – Pat Clewell – Pat updated the board on the Kathleen English donation. The bulk of Ms. English's estate is in stocks. Pat opened an account for Blanco Library, Inc. at Frost Bank because they deal with this kind of transaction. The Blanco, Inc. Board is going to let these stocks just sit for the time being. The Doran CD was renewed at Johnson Bank @ 1%. The metal "Cowboy" logo is ready for installation. Eddie Rogers was to contact Kinder Morgan regarding the donation they promised. The Board approved \$4000 for the A/C rezoning.
3. Budget and Financial Reports – Millie Jones – Budget looks good for now. Will continue to monitor the sales tax review for any changes.

4. Financial Reports – Millie Jones – A motion was made, seconded and passed to pay July 2020 bills.
5. Deputy Library Director's Update – Brian Fields – Report attached – During Brian's report, he requested a library credit card to purchase books for the Texas Book Festival grant and other library business. A motion was made, seconded and passed to give Brian an American Express library credit card. Crystal and Jackie will start the paperwork.
6. Library Director's Report – Crystal Spybuck – Report attached

Announcements:

1. Next Board meeting will be held Tuesday, September 8, 2020 at 9:30a.m.

The meeting was adjourned at 10:50a.m.

Respectfully submitted,

Andrea Whitesides

Secretary, BCSLD